



## ***PRIORITY IN ENROLMENT PROCEDURE***

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### **Priorities**

Applications for enrolment will be processed in the following order of priority:

#### **Priority 1**

Preference students in the boarding hostel

Preference students already enrolled in the following contributing Catholic Schools:

##### **Students at Year 7**

- St John Bosco
- St Joseph's New Plymouth
- St Pius X

##### **Students at Year 9**

- St Joseph's Hawera
- St Patrick's Inglewood
- St Patrick's Kaponga
- St Joseph's Opunake
- St Joseph's Patea
- St Joseph's Stratford
- St Joseph's Waitara

**Students at Year 8** – no intake at this level, except extreme pastoral reasons, at the discretion of the Principal.

#### **Priority 2**

Preference sisters of present students.

#### **Priority 3**

Preference students transferring from Catholic Primary/Intermediate/Secondary Schools in other parts of New Zealand and overseas.

#### **Priority 4**

Preference sisters/daughters of past students.

#### **Priority 5**

Preference students who are the children of employees of the Sacred Heart Girls' College who are not covered by Priorities 1-4.

#### **Priority 6**

Preference students from state primary schools.

##### **Students at Year 7**

- Preference students who are currently enrolled in Year 0-6 state primary schools

##### **Students at Year 9**

- Preference students who are currently enrolled in Year 0-8 state primary schools

#### **Priority 7**

All other preference students.

## **Priority 8**

### **Non-Preference Students**

Non-preference students will be enrolled only if enrolment places remain after all preference applicants have been enrolled. The maximum number of places available for non-preference students will be governed by the maximum allowable under the Sacred Heart Girls' College Integration Agreement.

In this grouping, priority will be given in the following order:

- a) Non-preference boarders
- b) Sisters of current non-preference students
- c) Non-preference students from Catholic feeder schools
- d) Sisters/daughters of former non-preference students
- e) Non-preference applicants who are children of employees of Sacred Heart Girls' College
- f) Non-preference student with a sibling at another Catholic school
- g) Other non-preference applicants

### **Waiting List Procedure**

All unsuccessful applicants may choose to have their names placed on a waiting list. The waiting list will be kept within relevant priority categories, ranked in order. Students on the waiting list may be offered places at a later date if they become available. The waiting list will remain current until the beginning of the next enrolment intake.

### **Pre-enrolment Procedure**

Each year applications will be sought by a date determined by the Board of Trustees and advertised in daily or community papers, Parish and Catholic school newsletters circulating in the areas served by the school. All applicants will be advised of the outcome of their application as soon as possible after the closing date.

### **Notes**

- Applicants seeking priority status on the basis of enrolment at a particular primary school may be required to provide proof of enrolment at that school.
- Applicants seeking priority status on the basis of a sibling relationship may be required to produce proof of that relationship.
- The Board delegates to the Principal, as the professional leader of the school, the responsibility to administer this enrolment procedure and to exercise discretion where necessary. This discretion may be exercised, where appropriate, in consultation with the Proprietors.

### **Places at other levels**

The selection processes described above will be the basis for students applying to enrol at Years 10-13 either at the beginning of or during the school year. Applicants on the waiting list will have first offer of places as they become available.