

***This form must be attached to the assessment.***

Sacred Heart Girls' College



**NCEA Assessment Appeal**

**(For students disputing an allocated grade)**

Any appeal must be lodged with the Principal's Nominee within 5 days of the return of an assessment. ***Attach this form to your assessment and hand to Mr Taylor.***

Student Name:	
NSN:	
Subject:	
Teacher:	
Achievement Standard Number:	
Reason for appeal:	
Student Signature:	Date:

**STEP 1 OUTCOME:**

<input type="checkbox"/> <b>APPEAL GRANTED or</b> <input type="checkbox"/> <b>APPEAL DENIED</b>	<b>Grade Awarded:</b> <b>Reason:</b>
Teacher signature:	Date:
Leader of Learning signature:	Date:

<input type="checkbox"/> "I accept this decision" <input type="checkbox"/> "I do not accept this decision"... go to Step 2.	
Student signature:	Date:

**STEP 2 OUTCOME:** *The Principal Nominee's decision is final*

<input type="checkbox"/> <b>APPEAL GRANTED or</b> <input type="checkbox"/> <b>APPEAL DENIED</b>	<b>Grade Awarded:</b>  <b>Reason:</b>
PN signature:	Date:
Leaders of Learning signature:	Date:
Student signature:	Date:

*This form must be stored on the student's file and a copy attached to the assessment.*