



Sacred Heart Girls' College

Manawa Tapu

'AKO@HOME' Student Help Sheet

Welcome to Ako@Home on a Wednesday for Year 13 students.



Our Ako@Home programme is designed to be flexible and accommodating when it comes to your learning. Take the opportunities provided to participate in your class activities assigned but remember too that there are a range of other resources available online.

What is expected of me?

You need to follow the timetable. You do not need to wear uniform, but appropriate dress is expected for live lessons.

There will be no NCEA due dates on this day.

You may email your teachers throughout the day but only expect a response during the timetabled lesson.

What if I am sick or have a work placement in Pathways?

You are **not** expected to work if you are sick. If you have a work placement or have a course attend it.

What if I do not have a device or have poor internet connection?

If you are not able to access the online resources, for whatever reason, please contact your teacher. There will be a designated room at school for Ako@Home should you require to be at school.

What about Elizabeth House students?

Year 13 Hostel students will work in their rooms at Elizabeth House. Teaching staff will supervise you from an office in the Hostel, especially designed for Ako@Home support.

Will teachers arrange tutorials or workshops at school on these days?

At this stage, no. However, as we grow Ako@Home this may be explored.

Some things to remember:

1. Check your email in the morning – this will be where you find notifications from your teachers, in the form of email, Teams and APP notifications
2. Follow your timetable for the day – we would recommend that you create a routine as you would normally have on a school day, a schedule that has regular breaks and study time in manageable chunks.
3. Find a good place to work – a space at home that is comfortable, where lighting is good and where you can work without distractions. You should work on a laptop or computer, remember that your phone is too small for long periods of time and not recommended as a learning tool.
4. Find a support person – many of us need someone that holds us accountable to deadlines. Perhaps one of your parents/caregivers might check to make sure you have a work plan. Alternatively, maybe you and another student in your class could check in with each other. For those of you who spend hours on games or social media, a support person will be essential to ensure good timetable habits with managing screen time.
5. Check you have the contact details for your Dean or GEMS teacher.

As a College we are committed to a safe, collaborative and supportive learning environment for all. We ask that you engage in respectful learning behaviour to ensure that we can all participate in a caring and connected online community. If you have any questions, please contact [me](#).

Ngā mihi nui
Andrew Murray
Deputy Principal