

Year 9 – 13 GEMS Interviews



All caregivers of Year 9 to Year 13 students are invited to attend the Parent, Teacher and Student Conferences to be held at the school at the following times:

- Thursday 27 September 4.00pm to 8.00pm
- Friday 28 September 8.30am – 3.30pm

Bookings for parent interviews are made online. The system is quick and easy and enables you to “control” the bookings made. **The bookings will open on Monday 10 September at 9.00am and close on Wednesday 26 September at 12.00pm.** If you do not have access to the internet, please feel free to contact the school office from **Monday 10 September at 9.00am** and we will be happy to make your booking for you over the phone. As teachers will be busy with interviews on Friday, normal classes will not run and we ask students to remain at home. Normal classes WILL run on Thursday and all students in years 9-13 are expected to attend. It is expected that your daughter will attend the interview with you to discuss goals for the rest of the year or for transition for next year.

Instructions for Internet Booking:

- Go [to www.schoolinterviews.co.nz](http://www.schoolinterviews.co.nz)
- On the home page enter the **school event code: h3fhd**
- Enter your **full name** and your **daughter’s full name**. If you would like an e-mail confirmation of your booking times enter your e-mail address.
- Choose the relevant GEMS class and teacher.
- The next screen shows what times are available for booking – simply click on a time.
- The final screen gives you information on how to change a booking. Ensure you click on “finished” to finish the process. You should immediately receive an e-mail to confirm your booking.